Spec Committee Agenda October 9th, 2019

Attendees (present in bold):
Kenji Kazumura - Fujitsu, Michael DeNicola
Dan Bandera - IBM, Kevin Sutter, Alasdair Nottingham
Bill Shannon - Oracle, Ed Bratt, Dmitry Kornilov, Will Lyons
Mark Wareham - Payara - Steve Millidge
Scott Stark - Red Hat, Mark Little, Antoine Sabot-Durand
David Blevins - Tomitribe, Richard Monson-Haefel, Jean-Louis Monterio
Ivar Grimstad - PMC Representative
Alex Theedom - Participant Member
Werner Keil - Committer Member

Eclipse Foundation: Wayne Beaton, Tanja Obradovic, Paul Buck, Mike Milinkovich

Past business / action items:
● Deferred: Approval of minutes from the October 2nd meeting.

Agenda
● Specification Committee to nominate and elect a chair:
  ○ Paul Buck is serving as the interim non-voting chair. From the Jakarta EE Working Group charter: “The Committee elects a chair who reports to the Steering Committee. This chair is elected among the members of the Committee. They will serve from April 1 to March 31 of each calendar year, or until their successor is elected and qualified, or as otherwise provided for in this Charter.”
○ Election for Specification Committee Chair
  ○ New call for nominations followed by a Committee vote provided a candidate is nominated. Ballot to follow, result determined by simple majority.
  ○ Paul Buck was discussed as a potential non-voting chair
    ▪ If any changes needed to be made to the role description for it to be a non-voting position we would need to address those
  ○ David highlighted:
    ▪ Responsibilities of the chair should always be under the discretion of the specification committee vs under discretion of the chair.
    ▪ Overall role of the chair should be kept light and largely focused on facilitating meetings and not treated as a role of authority.

Notes: i) Steering committee document here in these minutes any concerns with a Foundation employee as non-voting Spec Committee chair  ii) Nomination and voting deferred to October 16th call
- Jakarta EE 8 Retrospective discussion - Your input needed! [Discussion]
  - Reference: Steering Committees retrospective document.
  
  **Notes:** Retrospective document was discussed live and updated on the call. Scott agreed to review input and propose changes to the operations documents and checklists.

- Post Jakarta EE 8 Restructuring. Provide your input to this document. [Discussion]
  - **Note:** Deferred to October 16th call.

- Contributing and Jakartifying Specification Documents from the JCP:
  - Foundation to update the communication to include the list of the fulltext specification documents that are currently not ready to be released. See the document prepared by the Foundation for the details including a link to a specification spreadsheet that indicates which spec documents are ready to provide to the spec projects and which are not.
  - The Foundation requires the Specification Committee to provide a documented set of steps to Jakartify the specification document which is to be made available to the spec projects. An initial draft of the steps is [here](#).
  
  **Notes:** Steps document was discussed and enhanced on the call.

- Website area updates for Spec Committee. Input needed see the GitHub issue and provide input to the WebDev team.
  - **Note:** Rep from WebDev team to be invited to October 16th call to discuss live.

- Jakarta EE Community Update Call on October 16th - Agenda document
  
  **Notes:** Tanja to send an email.