Spec Committee Meeting Minutes Oct 10th, 2018

Attendees (present in **bold**):
Kenji Kazumura - Fujitsu, Michael DeNicola
Dan Bandera - IBM, Kevin Sutter, Alasdair Nottingham
Bill Shannon - Oracle, Ed Bratt, Dmitry Kornilov
Steve Millidge - Payara, Arjan Tijms
Scott Stark - Red Hat, Mark Little
David Blevins - Tomitribe, Richard Monson-Haefel
Ivar Grimstad - PMC Representative
Alex Theedom - Participant Member
Werner Keil - Committer Member

- Past business / action items
- Reviewing the Plan (on the future calls)
  - ✓ Oct. 6: Draft complete
  - ✓ Oct. 10: Specification Committee approval to refer it to the Steering Committee
    - ○ Oct. 16: Steering Committee approval to release for community review
- Resolve Comments and discuss Specification Project lifecycle diagrams as presented in
  - ○ [Draft of the Specification Process document](#)
  - ○ [archived 2 draft document](#)
  - ○ [archived 1 draft document](#)
- **Draft of the Specification Process document** is approved. [Document version](#) without comments will be sent to Steering Committee for approval and sharing with the Community.

Here is the voting
- ○ Fujitsu +1
- ○ IBM +1
- ○ Oracle +1
- ○ Payara - not present
- ○ Red Hat +1
- ○ Tomitribe +1
- ○ Ivar Grimstad - not present
- ○ Participant Member +1
- ○ Committer Member +1