Spec Committee Agenda December 18, 2019

Attendees (present in bold):
Kenji Kazumura - Fujitsu - Michael DeNicola, Jacques Durand
Dan Bandera - IBM - Kevin Sutter, Alasdair Nottingham
Bill Shannon - Oracle - Ed Bratt, Dmitry Kornilov
Mark Wareham - Payara - Steve Millidge
Scott Stark - Red Hat - Mark Little, Antoine Sabot-Durand
David Blevins - Tomitribe - Jean-Louis Monterio
Ivar Grimstad - PMC Representative
Alex Theedom - Participant Member
Werner Keil - Committer Member

Eclipse Foundation: Wayne Beaton, Tanja Obradovic, Paul Buck

Past business / action items:
● Approval of the minutes from the December 11th meeting was deferred to first meeting the new year.

Agenda
● Next steps to get to ballot for Jakarta EE 9 Plan Review as required by the JESP.
  ○ The Jakarta EE 9 Release Plan is [here](#).
    ■ [KWS] Need to post final Release Plan to the Platform Project website.
    ■ [KWS] Update the Plan to include an “item 0” that Component Release Plans need to be complete by Feb 1.
    ■ [KWS] Create an Eclipse Release Record for Jakarta EE 9 and provide a pointer to the Plan.
    ■ Once approved by Spec Committee publish Plan to many locations (jakarta.ee, community, blogs, etc)
    ■ Individual specification projects participating in the Jakarta EE 9 release must create release records for their participation. The release record must at a minimum, include the name of the version (e.g., “2.3”), the release date (2020-06-26), and a description that points to the Jakarta EE 9 Release Plan document. Other information can be provided on the plan page as required. This record can be updated by any project committer as needed (version number and date included). The Eclipse Foundation Project Handbook has more information.
    ■ Ballot to commence on January 6, 2020
  ● Reminder: Spec Committee calls are going to biweekling in 2020. First call to be scheduled for Wednesday, January 8th.
  ● Updates to operations [https://github.com/jakartaee/specification-committee/pull/18/files](https://github.com/jakartaee/specification-committee/pull/18/files)
○ Outstanding retrospective tasks moved to
  https://github.com/jakartaee/specification-committee/issues/22
○ Note: Spec Committee is requested to review the PR and note their approval or
  suggest changes.