Spec Committee Agenda August 21st, 2019

Attendees (present in bold):

Kenji Kazumura - Fujitsu, Michael DeNicola
Dan Bandera - IBM, Kevin Sutter, Alasdair Nottingham, BJ Hargrave
Bill Shannon - Oracle, Ed Bratt, Dmitry Kornilov, Will Lyons
Steve Millidge - Payara, Arjan Tijms
Scott Stark - Red Hat, Mark Little, Antoine Sabot-Durand
David Blevins - Tomitribe, Richard Monson-Haefel, Jean-Louis Monterio
Ivar Grimstad - PMC Representative
Alex Thedom - Participant Member
Werner Keil - Committer Member

Eclipse Foundation: Wayne Beaton, Tanja Obradovic, Paul Buck, Mike Milinkovich

Past business / action items:

- Minutes from July 31st meeting were approved
- Minutes from August 7th meeting were approved
- Minutes from August 14th meeting were approved

Agenda:

- Active topics from the mailing list:
  - Possible issue with Servlet spec PR [Ed, Arjan]
  - Signature tests - updating the checklist for future releases would be good [Tom, Arjan]
  - Handling Certification Requests [Ivar, Tom]
  
  Note: See the mailing list for how these items were progressed and closed out.

- Specification PR Pre-reviews:
  
  Objective: Initiate ballots for all specifications by Friday, August 23rd
  
  - Refer to Specification Project PR_assignments and plan
  
  Note: See spreadsheet for updates that occurred during the call.

- Other topics:
  
  - https://github.com/jakartaeed specification-committee/blob/master/spec_finalization_checklist.md
  
  Note: The items in the checklist after “On ballot completion” are to be done once a spec ballot is final, they are to be added as checklist items to specification’s PR.